

**TOWN OF TORT WHITE, FLORIDA
TOWN COUNCIL MEETING
MINUTES**

DATE: MONDAY, FEBRUARY 11, 2019
TIME: 7:00 P.M.
PLACE: FORT WHITE TOWN HALL
118 SW WILSON SPRINGS RD

CALL TO ORDER

ROLL CALL

MEMBERS:

Mayor Ronnie Frazier
Councilman Donald Cook
Councilman James Richardson
Councilwoman Mary Fleming
Councilman Matthew Lance

OTHERS:

Town Clerk Katy Hughes
Town Attorney Fred Koberlein
Town Planner Tony Arrant

PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Frazier led the pledge of allegiance to the flag.

ITEM – 1 – ADDITIONS, DELETIONS, CHANGES AND APPROVAL OF THE AGENDA

A motion was made/second to approve the agenda without changes. Motion carried.

ITEM – 2 – APPROVAL OF MINUTES: JANUARY 14, 2019

A motion was made/second to approve the January 14, 2019 minutes. Motion carried.

ITEM – 3 –PUBLIC PARTICIPATION

None

ITEM – 4 – OLD BUSINESS

A. DISCUSSION AND POSSIBLE ACTION: ORDINANCE 198-2019

Mayor Frazier led the second and final reading of Ordinance 198-2019. Town Clerk attests it has been advertised. Let the record reflect there was no public comment. A motion was made/second to remove liability from the P&Z board. Motion carried.

B. DICSUSSION AND POSSIBLE ACTION: CASH HANDLING

Mayor Frazier stated approximately 9% of the Town pays in cash and made the recommendation to move forward with removing cash as a form of payment at Town Hall. Councilman Richardson stated there were some in his district that opposed this change and did not like that they had to pay a convenience fee for credit card payments. A motion was made/second to not accept cash at Town Hall. Motion carried.

C. DISCUSSION AND POSSIBLE ACTION: WATER TREATMENT PLANT GRANT

Megan Carter from North Florida Professional Services presented Council with three grant opportunities to fund the Water Treatment Plant Improvements. On discussion, it was noted the Drinking Water State Revolving Fund Program would be the recommended option for the Town.

ITEM – 5 – NEW BUSINESS

A. DISCUSSION AND POSSIBLE ACTION: PLANNING AND ZONING
RECOMMENDATION ON REZONING PARCELS 14305-003 AND 14305-004

The Town Clerk advised Council there was no recommendation at this time. No further discussion or action was taken.

B. DISCUSSION AND POSSIBLE ACTION: UPGRADE TO TOWN WATER METERS

Robert Peterson from Empire Pipe addressed council with information regarding radio read water meters. The cost to the Town is priced per meter and varies based on size. On discussion, it was noted that Empire Pipe could assist the Town with funding either through grants or loans.

C. DISCUSSION AND POSSIBLE ACTION: DISTRICT 4 SEAT

Councilman Lance announced he was resigning from District 4 Seat effective at the end of March 2019. The Town will advertise the vacancy and request that interested individuals submit their desires. The remaining members of the Council will then appoint a citizen of the Town to fill the vacancy.

D. DISCUSSION AND POSSIBLE ACTION: ADDITION OF MAYOR AND TOWN
CLERK TO BANK ACCOUNT

A motion was made/second to remove Janice Revels and Demetric Jackson and add Ronnie Frazier and Katye Hughes to the Town's bank accounts. Councilman Richardson will also be added as an alternate signatory in case of emergency. Motion carried.

A motion was made/second to set up a 2 signature authorization for checks with Mayor and Town Clerk being 2 primary signatures and Mr. Richardson acting a backup in case of emergency. Motion carried.

E. DISCUSSION AND POSSIBLE ACTION: EMPLOYMENT SEPARATION –
TRANSITION OF TOWN RECORDS AND PROPERTY

On discussion, Mrs. Revels advised she only had approximately one box of Town's records at her residence. Council made a request to return any records and copies of records to Town Hall along with the Town's checks.

F. DISCUSSION: UTILITY PAYMENTS

Mayor Frazier provided Council with an update on past due utility accounts. In January, there were 56 past due accounts in the amount of \$7,328.69. Currently, we are down to 17 past due accounts and have collected just over \$6,000 of the past due balances.

Councilman Richardson questioned why there are some people in the Town that are not required to connect to Town water. On discussion, it was noted Ordinance 84 states where Town water is available, it must be connected to the Town's water system.

ITEM – 6 – ANNOUNCEMENTS

Councilman Richardson reminded those in attendance there is an opening for the District 4 seat.

Jim Lance announced there was also an opening on the Planning and Zoning Board

MEETING ADJOURNED