

**TOWN OF FORT WHITE, FLORIDA
TOWN COUNCIL MEETING
MINUTES**

DATE: MONDAY, JUNE 10, 2019
TIME: 7:00 P.M.
PLACE: FORT WHITE TOWN HALL
118 SW WILSON SPRINGS RD

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Frazier led the pledge of allegiance to the flag.

ROLL CALL

MEMBERS:

Mayor Ronnie Frazier
Councilman Donald Cook
Office
Councilman James Richardson
Councilwoman Mary Fleming
Councilman Bill Koon

OTHERS:

Town Clerk Katye Hughes
Town Attorney Koberlein Law

ITEM – 1 – ADDITIONS, DELETIONS, CHANGES AND APPROVAL OF THE AGENDA

A motion was made/second to approve the June 10, 2019 agenda. Motion carried.

ITEM – 2 – APPROVAL OF MINUTES: MAY 13, 2019

A motion was made/second to approve the May 13, 2019 minutes. Motion carried.

ITEM – 3 –PUBLIC PARTICIPATION

Janice Revels addressed Council to request that the agenda include the name of the requesting Councilperson next to each item. She has also requested agenda attachments be placed on the bulletin board and/or website. It was also requested that a Traffic Signal be installed at CR 18 & SR 47.

Mark Nelson, Cherry Hill Masonic Lodge, approached Council to advise of his intent to place a Veteran’s Memorial in Fort White. They are currently in the organizational stages of planning but would like to request that the Town give ownership of a piece of property either at Deese Park or Train Depot to place the memorial. The Town Attorney advised that if the Town desires to do so a reverter clause should be put in place. It was also suggested that the Council designate a representative during the organizational stages to keep the Town “clued in.”

ITEM – 4 – OLD BUSINESS

A. DISCUSSION AND POSSIBLE ACTION: FIRST READING OF ORDINANCE 199-2019 AMMENDING THE TOWNS WATER RATES

A motion was made/second to approve Ordinance 199-2019. Fleming – yes; Koon – yes; Cook – yes; Richardson – yes. Passed and adopted upon first reading.

B. DISCUSSION AND POSSIBLE ACTION: ORDINANCE 200-2019 ABOLISHING THE FORT WHITE CODE ENFORCEMENT BOARD

A motion was made/second to approve Ordinance 200-2019. Fleming – yes; Koon – yes; Cook – yes; Richardson – yes. Passed and adopted upon first reading.

C. DISCUSSION AND POSSIBLE ACTION: TRANSFERRING TOWN FUNDS TO A HIGHER INTEREST-BEARING ACCOUNT

The Town of Fort White currently has accounts at TD Bank and Lafayette State Bank. It is the desire of the Town to combine these accounts into one account at Ameris Bank currently offering a 1.85% interest rate with a total annual estimated revenue of \$10,122.07. The Town Auditor has advised this is acceptable if the Town's records remain separate for General and Enterprise Funds.

D. DISCUSSION AND POSSIBLE ACTION: FMIT INSURANCE PREMIUM INCREASE

A special workshop will be held June 17th at 6:00 PM to discuss the FMIT Insurance Premium Increase. Tom Conley from the League of Cities will be in attendance.

ITEM – 5 – NEW BUSINESS

A. DISCUSSION AND POSSIBLE ACTION: REQUEST TO ATTEND FLORIDA LEAGUE OF CITIES ANNUAL CONFERENCE

A motion was made/second to allow the Clerk to enroll in the conference. The Town will reimburse for travel expenses (hotel, fuel, per diem, etc.). Motion carried.

B. DISCUSSION AND POSSIBLE ACTION: RESOLUTION 191-2019 - FDOT LIGHTING AGREEMENT

A motion was made/second to pass Resolution 191-2019 authorizing the execution of a state highway lighting, maintenance, and compensation agreement with the State of Florida. Motion carried.

ITEM – 6 – CLERK’S REPORT

A. AMENDMENT OF PERSONNEL POLICY TO INCLUDE EMPLOYEE DRESS CODE

The Town of Fort White does not currently have a dress code policy for employees. On discussion, it was noted that members of the community are not always able to identify Town employees because they do not wear a uniform or have any other form of identification. The Clerk will amend the personnel policy to include an employee dress code which provides uniform shirts to be worn by Public Works Employees.

B. FWHS VOLUNTEER OPPORTUNITY

The Clerks Office is currently working with Fort White High School to provide a volunteer opportunity for community service hours. Volunteers should be in good academic standing and will not be handling cash or other sensitive information.

C. CLEANING SERVICE FOR COMMUNITY CENTER

Engedi Specialties has been hired to clean the Fort White Community Center on a monthly basis. On discussion it was noted that the Town employees will inspect the Community Center after each event and be responsible for replenishing consumables.

D. 2018 AUDIT REPORT

Powell and Jones has advised the Town’s audit is not yet completed. Audit results will be submitted to the State and distributed to the Clerk and Council Members by the June 30, 2019 deadline. The Audit Report is expected to be presented at the July 8, 2019 Council meeting.

ITEM – 7 – ENGINEER’S REPORT

A. FORGIVENESS LOAN

Dallas Smith, North Florida Professional Services, presented information regarding the Forgiveness loan for replacement of the Town’s water tanks. The replacement cost is approximately \$500,000. Up to a 90% forgiveness rate can be granted.

ITEM – 8 – ANNOUNCEMENTS

None

ITEM – 9 – ADJOURNMENT

Town of Fort White, Florida
TOWN COUNCIL MEETING

MINUTES

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June 10, 2019

Minutes of the Town Council meeting may be obtained from the Town Clerk's office. The minutes are recorded, but not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the Town Clerk to duplicate the recordings or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be borne by the requesting party.

In accordance with Section 286.0105, Florida Statutes, notice is given that if a person wishes to appeal a decision made by the Town Council with respect to any matter considered at this meeting they will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is based.

Persons with disabilities needing special accommodations to participate in this meeting should contact the Mayor through the Town Clerk's office no later than 5:00 P.M. on the day prior to the meeting.